Name:	Class:	Date:20
13,11		· · · · · · · · · · · · · · · · · · ·

## 3 Phases of Writing



1. Planning

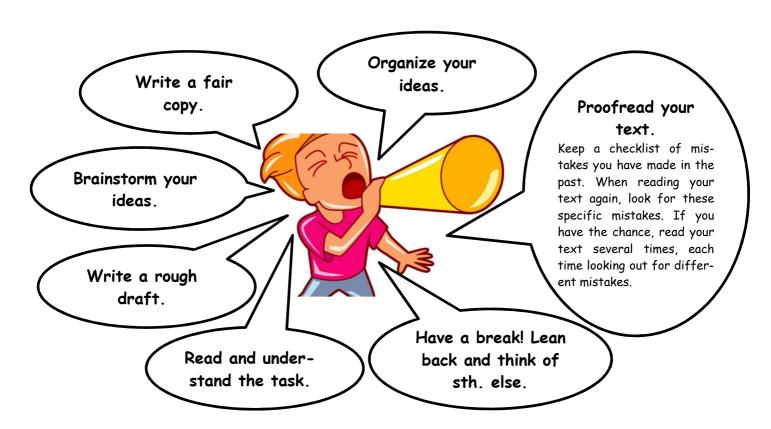


2. Writing



3. Proofreading

## How to organize the writing process?



All the bubbles are steps in the process of writing. Unfortunately, they are scrambled. It is your task now to bring them into the right order. Can you make it?  $\odot$ 

1. Planning
B B B
2. Writing
3. <u>Proofreading</u>
Position Position
Do you need all the steps when writing a letter? Give reasons.